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| **SCCRESA Middle School Academic Academy**  **OFF-CAMPUS PERMISSION FORM**  **Event Goal:** To provide an opportunity for students to tour WPHM Radio First, a company that writes and produces radio broadcasts for the Port Huron Area. They will learn about writing in this industry and the different aspects it plays in radio production.  **Program:** Participants will tour the Studio, see the equipment, and get a behind-the-scenes view of radio projects.  **Cost:** Free to participating St. Clair County Middle School Academic Academy students | | | |
| FIELD TRIP DETAILS | | | |
| Program/Group: | St. Clair County Middle School Academic Academy Students | Trip Description: | **Visit WPHM Radio First** |
| Departure Date:  Time: | **May 8, 2015**  From SCC RESA – TEC Bldg.  8:20 a.m. or 11:30 a.m.  499 Range Road, Marysville, MI 48040 | Return Date:  Time: | **May 8, 2015**  10:00am or 1:30 p.m. to SCC RESA – TEC |
| Mode of Transportation: | Bus | Destination: | **WPHM Radio First**  **Huron Street, Port Huron, MI** |

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| PARENT /GUARDIAN CONSENT | | |
| I, \_ \_\_\_ give permission for \_\_\_ from \_\_\_ \_\_\_\_\_\_  *(parent/legal guardian’s full name) (student’s full name) (name of school)*  to attend the field trip as described above.  I have read the rules of conduct below and I have discussed them with my son or daughter. Together we understand the rules of conduct and agree with their intent. I realize that the St. Clair County RESA and its personnel cannot guarantee a student’s safety, actions or assume responsibility for accidents and unforeseen incidents that may occur during the above stated field trip.  I hereby waive and release the St. Clair County RESA and its personnel from any claims for injuries that may be sustained by a student while on this field trip.  It is my understanding my son or daughter arrive at RESA by the above stated time, transportation provided by the TEC busses, and return to their home schools at the end of the day, also by the TEC busses. | | |
| *Phone number in case of emergency* | *Alternate contact & phone number* | |
| *Parent/legal guardian signature* | *Student Signature* | *Date* |

RULES OF CONDUCT

1. Any student participating in an off-campus activity is subject to their schools Code of Conduct as stated in the latest edition of the student handbook. These rules apply from the time of departure until the activity has ended, including travel time to and from activity.
2. All Code of Conduct violations will be addressed.
3. Students must keep their parent/guardian and/or adult advisors/chaperones informed of their activities and whereabouts at all times.
4. All participants must be prompt and prepared for all activities, including potential financial contingencies that may arise.
5. All participants riding the bus transportation are required to ride both ways.
6. All participants must attend all general sessions and assigned activities.
7. Students must act in a courteous manner at all times. Advisors/chaperones will monitor student conduct.
8. For reasons of personal safety, all participants must stay with the group for all tours, group activities, etc.

PARENTS: If your student violates the district’s Code of Conduct, the parent/legal guardian will be required to transport the student home at their own expense.

If you have any questions regarding this activity, please contact Kris Murphy at 810-455